

## Grant Guideline

### Friends of Parks Queensland – Member Group Grant 2026

#### 1 Introduction

The Friends of Parks Queensland – Member Group Grant is a closed, competitive grant program designed to support Friends of Parks Queensland's full member groups whose primary aim is to protect and enhance protected areas or provide educational opportunities related to a protected area. The grant aims to provide financial assistance to organisations undertaking projects, activities, or initiatives that protect or enhance the natural environment within the state. This document outlines the guidelines and eligibility criteria for applicants interested in applying for this grant.

#### 2 Grant Objectives

The key objectives of the grant program are as follows:

1. Support our full members in their efforts to protect and enhance the natural environment.
2. Encourage innovative projects, activities, or initiatives that contribute to environmental sustainability and conservation.
3. Promote community engagement and participation in environmental protection and enhancement.
4. Foster collaboration and partnership among organisations working towards a common environmental goal.
5. Maximise the impact of limited financial resources by providing grants for high-impact projects between \$1,000 - \$2,500 ex-GST.

#### 3 Eligibility Criteria

To be eligible for the grant, organisations must meet the following criteria:

1. Full member status: The applicant must be a full member group of Friends of Parks Queensland Incorporated.
2. Environmental focus: The project, activity, or initiative proposed must primarily address the protection or enhancement of the natural and cultural values of Queensland's national parks, conservation parks, or state forests.
  - a. All on-ground works must be approved and supported by Queensland Parks and Wildlife Service & Partnerships (QPWS&P) and a letter of support from QPWS&P will be requested.
3. Capacity: The applicant organisation must demonstrate the capacity, expertise, and resources necessary to successfully carry out the proposed project.
4. Financial accountability: The organisation must provide proof of purchases in the form of invoices for all expenditure items.
5. Reporting: The organisation must commit to providing a financial report on the outcomes achieved.

## 4 Grant Guidelines

1. Grant amount: grants between \$1,000 - \$2,500 ex-GST are available.
2. Duration: the project duration should not exceed 6 months (final report due 15th October 2026).
3. Eligible expenses: the grant funds can be used to cover costs directly associated with the project, such as:
  - a. Equipment and materials necessary for environmental protection or enhancement in Queensland's protected areas.
  - b. Professional services required for project implementation (e.g., ecological assessments, research collaborations or partnerships, ecological restoration contractors).
  - c. Traditional Owner engagement.
  - d. Community engagement activities related to the project.
  - e. Training or capacity-building initiatives for staff or volunteers directly involved in the project.
  - f. Communication and outreach materials, including promotional materials.
4. Ineligible expenses: the grant funds cannot be used for the following purposes:
  - a. General organisational overhead or administrative costs unrelated to the project.
  - b. Political lobbying, advocacy, or campaign efforts.
  - c. Activities that promote discrimination or harm to individuals or communities.
  - d. Activities not in-line with the Grant Objectives or the Vision and Mission of Friends of Parks Queensland.
  - e. Activities outside of state-tenured protected areas (national parks, conservation parks, state forests) with the exception of promotional, communications, or outreach activities.
  - f. Outreach, communications, or promotional expenditure not linked to a state-tenured protected area.
5. Reporting requirements: grant recipients will be required to submit a final report upon completion of the grant. The reports should detail the use of funds, project outcomes, and any challenges encountered. A reporting template will be provided to successful applicants. The date for the final report is the 15<sup>th</sup> October 2026 to be returned to [admin@friendsofparksqld.org](mailto:admin@friendsofparksqld.org).
6. Public recognition: grant recipients may be required to acknowledge the grant program and provide appropriate recognition in project materials and public communications.
7. Compliance: grant recipients must comply with all applicable laws, regulations, and permits associated with their proposed projects.
8. Unspent funds: any funds not used by the end of the grant period must be returned to the grant provider.
9. Limited funds are available and, if oversubscribed, not all grants can be successful. Priority will be given to projects that best meet the selection criteria and to groups that have not benefited from grant assistance previously.

## 5 Application Process

1. Application form: applicants must complete the designated grant application form available [here](#), providing details about their organisation, project summary, budget, and expected outcomes.
2. Supporting documents: applicants may be required to provide additional documents, such as project-specific information or quotes for goods or services as requested. At least two quotes must be provided if a single expenditure item is valued over \$2,000.
3. Submission: completed application forms must be submitted by the specified deadline, with attachments either added to the form or emailed directly to [admin@friendsofparksqld.org](mailto:admin@friendsofparksqld.org).
4. Review and selection: applications will be reviewed by Friends of Parks Queensland's Management Committee and other relevant stakeholders based on the eligibility criteria and the potential impact and feasibility of the proposed project.
5. Notification: applicants will be notified of the funding decision within a specified timeframe after the application deadline.

## 6 Grant Timeline

1. Grant Announcement: 8<sup>th</sup> January 2026
2. Application Period: 8<sup>th</sup> January 2026 to 8<sup>th</sup> February 2026
3. Review and Selection: 8<sup>th</sup> February 2026 to 28<sup>th</sup> February 2026
4. Notification of Funding Decision: 1<sup>st</sup> March 2026
5. Project Implementation: 15<sup>th</sup> March 2026 to 15<sup>th</sup> September 2026
6. Reporting and Final Evaluation: 15<sup>th</sup> October 2026

## 7 Contact Information

For inquiries or additional information regarding the grant program, please contact:

**Name:** Jessica Lovegrove-Walsh

**Email:** [jessica@friendsofparksqld.org](mailto:jessica@friendsofparksqld.org)

**Phone:** 0411 382 810

**Website:** [www.friendsofparksqld.org](http://www.friendsofparksqld.org)

**Disclaimer:** This grant guideline is for informational purposes only and does not guarantee funding. The grant program may be subject to changes, including eligibility criteria, guidelines, or funding availability, at the discretion of the grant administrator.